



Community Foundation  
of Upper St. Clair

# MAKING A STOCK GIFT

## IF sending the securities yourself:

1. I (we) make a gift of \_\_\_\_\_ shares of:  
\_\_\_\_\_ stock  
to the Community Foundation of Upper St. Clair.
2. \_\_\_\_\_  
Signature(s) Date
3. Mail the unendorsed certificate(s) to the address shown at right.
4. Mail a stock power (sign exactly as the owner(s) appear on the certificate) under separate cover to the same address. Have the signature(s) medallion guaranteed by your commercial banker.
5. Enclose the original of this form with the certificate.

## In either case, please complete:

Name(s) \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 Telephone \_\_\_\_\_  
 Email \_\_\_\_\_

## IF having your broker transfer the securities:

1. I (we) hereby direct you to transfer \_\_\_\_\_ shares of:  
\_\_\_\_\_ stock  
to the Community Foundation of Upper St. Clair as a charitable gift.
2. \_\_\_\_\_  
Signature(s) Date
3. Note: Please send original of this form to your broker, keep one copy for your records and mail or fax one copy to:

**Community Foundation of Upper St. Clair**  
**Angela Petersen, Executive Director**  
**2585 Washington Road, Suite 131**  
**Pittsburgh, PA 15241**  
**412-443-7725 (Phone)**  
**724-941-1332 (Fax)**

4. **BROKER:** If you have questions regarding these instructions, please call Angela Petersen, Executive Director, Community Foundation of Upper St. Clair at the number listed above.

**Thank you for your gift to the Community Foundation of Upper St. Clair!**